

# COOCH BEHAR PANCHANAN BARMA UNIVERSITY



## APPLICATION FORM FOR ISSUE OF DUPLICATE REGISTRATION CERTIFICATE

Fee of Rs. 350/- (Three Five Zero) is to be paid in cash at the University Cash Counter or in the form of a Demand Draft in favour of Cooch Behar Panchanan Barma University payable at Cooch Behar.

1. (a) Name of student :  
(in Block Letter)
- (b) Father's Name :
- (c) Mother's Name :
- (d) Address with PIN and contact No. :  
to which the Duplicate Registration Certificate is to be sent
2. Registration Number of this University :  
with year of Registration
3. Name of the Institution under this University :  
in which the student studied last or continuing his/ her studies.
4. Reference of payment of fee, Cash Receipt :  
Challan No. / Draft No.. with date.

I do hereby declare that the Registration Certificate issued in my favour has been lost and that I did not get admission in an Institution under the jurisdiction of any other University till this day.

FORWARDED

.....  
Principal of the College/Head of the  
Institution/ Department ( in case of students  
who did not complete the course)

.....  
Signature of the student in full  
Date.....

### **N.B. APPLICATION MUST BE ACCOMPANIED WITH**

- (1) A COPY OF GENERAL DIARY LODGED AT A POLICE STATION STATING THE REASON FOR ISSUE OF DUPLICATE REGISTRATION CERTIFICATE
- (2) AN ATTESTED COPY OF LAST EXAM PASSED FROM THIS UNIVERSITY IF THE COURSE HAD ALREADY BEEN COMPLETED
- (3) IF THE COURSE HAD NOT BEEN COMPLETED THEN THE APPLICATION FORM MUST BE COUNTERSIGNED BY THE PRINCIPAL/ HEAD OF THAT INSTITUTION FROM WHERE HE/SHE WAS REGISTERED UNDER THIS UNIVERSITY