SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

BANESWAR SARATHIBALA MAHAVIDYALAYA

VILL. - HATIDUBA, P.O. - HATIDUBA, BANESWAR, DIST. - COOCH BEHAR
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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Baneswar Sarathibala Mahavidyalaya is one of the leading academic institutions situated in the village of Hatiduba under Baneswar Gram Panchayat in the district of Cooch Behar, West Bengal. The College is adjacent to the historically famous Banneswar Shiva Temple. The College campus is 4 kilometres away from Baneswar Railway station. The college was established on 16th July 2009, initially affiliated with the University of North Bengal on 5th August 2009. The College obtained permanent affiliation with the Cooch Behar Panchanan Barma University on September 20, 2015, via university letter ref: F79, V1/REG/305-18, dated March 14, 2018. The recognition under Section 2(f) of the UGC Act 1956 was received on July 2, 2020. Essentially, the institution's goal is to fulfil the needs and improve the human resource of the region, notably rural students who are largely first-generation learners and come from socially and economically disadvantaged backgrounds with little or no educational background. It is a source of pride that the college has been able to have a significant influence on the local human resource as well as the natural environment in such a short period of time. College has achieved great progress in offering quality education, both qualitatively and quantitatively. The college offers one general programme and four honours programmes in accordance with student needs and parent university guidelines. Moreover, it has launched a number of skill-development programmes in association with the Anudip Foundation. The college introduced several add-on and participatory certificate courses. Aligned with the objectives of the university and keeping in view the implementation of the New Education Policy 2020 the institution has been consistently reshaping itself to meet the demands of the hours and aspires to be a forerunner in this direction. The objective of the college is to transform our institution into a centre of excellence in the arena of higher education and contribute to the inclusive development of the country by generating quality human resources. The college works for the holistic development of young learners and hopes to mould them into the young citizens of the nation who are dependable, honest, committed, and possess sound value systems.

Vision

Baneswar Sarathibala Mahavidyalaya seeks to ensure and establish an integrated approach to quality education. The goal of the college is to educate and inspire its students to become respectable citizens who can contribute significantly to the advancement of the nation. The college is dedicated to providing the students with the highest quality of educational infrastructure and learning, as well as to developing critical thinking skills, a global perspective, and a respect for essential values such as honesty, loyalty, persistence, and compassion. The institution is keen on offering the students equal opportunities, irrespective of their socio-economic, religious, and ethnic backgrounds, in education as well as in the development of their personalities and leadership qualities, so that they can walk together in the mainstream of the country. The visions of the college have been specified below:

- To become a centre of excellence by promoting independent thought and free expression
- Integration of human values, beliefs, and principles with economic, material, scientific, and cultural resources

- Elimination of social and educational separatism and regional prejudice
- To inculcate values through co-curricular and extension activities like sports, seminars, NSS, and so on.

- To improve learning environments and life support systems for students so they are prepared to handle this digital and dynamic world.

- To promote a green environment and health hygiene through various drives and activities, such as tree planting, the Save Water Drive, the Fit India Run, the Swachh Bharat Abhiyan, a health awareness program, etc.

- To uproot the prevailing attitude of gender bias in society the institution tries to motivate its pupil to be independent enough along with empowering the girls aided by education.

- The institution strives to improve students' ideals, moral and spiritual uprightness, and competitiveness.

Mission

The great philanthropist Nelson Mandela proclaimed, "Education is the most powerful weapon which you can use to change the world." In accordance with its vision and mission statements, the college has established a framework to assist students in improving their overall quality. The college encourages learning through collaboration with students to further academic research, foster creative thinking, and impart knowledge. We hope to create a platform for students to achieve academically while also exposing them to a variety of beneficial learning opportunities. Among our missions are the following few:

- To attempt academic excellence.
- Providing the infrastructure that can accommodate a variety of academic programmes
- To instill in students moral principles and responsibilities.
- Encourage pupils to use resources sustainably.
- To promote healthy habits
- To advance towards autonomy.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. This College is located in a remote and rural area where the students can avail higher education in different streams.
2. The biggest strength of the college is its dedicated staff who try their level best for the institution.
3. The college has implemented a biometric attendance system for the record of attendance of the employees.
4. The college authorities maintain a ragging-free college campus.
5. It is a co-educational multi-disciplinary college.
6. There is an eco-friendly campus with green environment surroundings.
7. A large campus extended in an area of 3.3 acres of land.
8. A safe campus with boundaries with a main gate and other two gates for emergency exit
9. There are well-equipped classrooms with a seminar hall.
10. The college tries to ensure the education of economically weaker or backward students from rural areas.
11. Implementation of the online admission system.
12. Special lectures and awareness programmes are held at regular intervals for students' benefit.

13. Collaboration with different colleges for faculty exchange.
14. The college has provided various scholarships like Kanyashree, Swami Vivekananda Scholarship, etc.
15. The college has introduced various Add-on courses.
16. The library has been set up with a good number of books and rare book collections.
17. Automated library system followed by bar code enabled book issue system.
18. Organized soft skill development programmes and special yoga classes.
19. A rich library containing a good number of magazines, journals, career guidance books, etc.
20. A front-face reception centre at the main gate.
21. ICT-enabled classrooms.
22. A Wi-Fi campus.
23. A rich computer laboratory to provide professional education.
24. Highly qualified and well-experienced faculty members and hardworking staff members.
25. Students are encouraged by the cultural committee to participate in various cultural activities.
26. The games and sports committee of the college encourage students to participate in various Games and sports.
27. Besides teaching and non-teaching staff, the Teacher-In-Charge of the colleges is highly active and competent.

Institutional Weakness

1. Lack of sufficient recourses.
2. Rural and marginalized location.
3. There are no student hostels and staff quarters.
4. NCC Programme has not been introduced yet.
5. The teacher-student ratio is high.
6. The student-Computer ratio is high.
7. Lack of girls' hostel.
8. The inadequate number of teaching and non-teaching staff.
9. Inadequate number of classrooms with respect to student strength and subjects offered.
10. An insufficient number of computers to run office work.

Institutional Opportunity

1. There are ample opportunities to incorporate e-learning.
2. There are opportunities for the grooming of athletes at the state and national level given the development of the games and sports infrastructure.
3. There is a big scope to encourage higher education for students especially belonging to economically backward sections.
4. The location of college is in a rural area where there is a good scope for encouraging agro-based higher education.
5. Strategic priorities and initiatives to enhance faculty excellence.
6. There is ample scope for academic development.
7. Involvement in social extension services.
8. Introduction of certificate courses.
9. The NCC programme can be introduced

Institutional Challenge

1. All the development work is undertaken and maintained with the help of limited internal resources. If government funds are made available to the college, the institution may set an example of development for others.
2. Improving communication skills of the students mostly first-generation learners.
3. Students progress in terms of higher education and employment.
4. Research funding.
5. E-governance.
6. Establishing a health centre with qualified doctors within the college premises.
7. Implementation of National Education Policy.
8. The limitation of the number of books in the library.
9. Developing research ambiance at the institution.
10. Maintenance of the existing infrastructure/assets.
11. Construction of staff quarters and students' hostel.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Baneswar Sarathibala Mahavidyalaya offers 4 Honours and 1 Programme courses in B.A. in the UG level with its objective of fulfilling the vision of the college to promote the students of remote and rural areas for higher education through personality development, inculcation of self-confidence to prepare them to face the day-to-day competition. As part of the curriculum enrichment, participatory certificate and add-on courses are conducted to integrate cross-cutting issues like gender equity, human values, professional ethics, environmental sustainability, disaster management, physical fitness, and yoga.

The college adheres to the university's established curriculum because it is a member of Cooch Behar Panchanan Barma University. The required curriculum for the CBCS system is diverse and adaptable to meet the needs of local and international professionals. Many topics like professional ethics, gender, human values, the environment, and sustainability are covered in various subject curricula.

The Teachers' Council, in consultation with IQAC, the timetable committee, and the academic committee, develop a well-planned, structured, and documented mechanism for effective curriculum implementation. Curriculum is processed, implemented, and documented through the teachers' diaries, monthly lesson plans, monthly self-appraisal reports, and tutorial material.

The teaching-learning process of intuition follows an academic calendar issued by the Academic Sub-Committee approved by the IQAC. The academic calendar is communicated to the students through the college website prior to the commencement of each academic session. Internships, fieldwork, and project work are all included in academic programs. Geographical and educational trips are organised to provide students with first-hand information and enhance their learning experiences. With the purpose of raising the effectiveness and quality of the institutional activities, the institution has established and specified a clear process for receiving feedback from pupils, parents, and alumni.

The college has a proactive practice of thoroughly analysing the feedback received from the stakeholders by the IQAC for assessment and further development. The action taken report is published on the college website, to enhance the learning effectiveness of curricular aspects.

Since the start of the academic year 2017–18, the CBCS system of education has been in place. As a result, the whole curriculum underwent a comprehensive review.

Teaching-learning and Evaluation

The college posts information on its website for each academic year regarding its rules and regulations, number of seats, weighting factors, and reservation in order to maintain transparency in its admissions process. Entrance is granted on the basis of a merit list created by the college, and all merit lists are made available online. According to government regulations, the college offers reservations to students from socially disadvantaged groups in order to promote diversity and inclusion. The college administers an entry-level test to the newly admitted students to determine their level of learning. Recommendations of the West Bengal College Service Commission and the Department of Higher Education, The Government of West Bengal are implemented to hire highly qualified and devoted faculty members of the college. The college has successfully used the Mentor-Mentee method in all of its programmes to help both slow and advanced learners. Group discussions, debates, seminars, workshops, quizzes, and participation in excursions which are an integral part of the participatory learning process are being implemented in the teaching-learning mechanism. The college provides various opportunities for its students to participate in workshops, projects, and fieldwork which becomes instrumental for the students to gain exposure.

Research, Innovations and Extension

Since the time of its establishment, Baneswar Sarathibala Mahavidyalaya has been continuously trying to emphasize research activities by providing the faculty members with the necessary infrastructure and facilities. Four faculty members of the college are Ph. D. awarded and a few other faculty members are also pursuing their research careers. The college administration always encourages and supports faculty members and local scholars who want to initiate research projects. In this regard, the Governing Body of the college established a cell, "North Bengal Research and Studies" and the cell allotted research grants to ten local scholars for the research related to socio-cultural and literary aspects of North Bengal. Three faculty members of the college are registered as Ph.D. supervisors and four students from subjects like Bengali, English, and History are enrolled with them. Sixteen research articles by the faculty members of the college have been published in various UGC CARE-listed journals over the past five years. Furthermore, forty two books and book chapters were released in the past five years by the teaching staff from various departments. In near future, the college is aiming to establish an incubation and research centre.

The NSS Unit of the college has organized many events like awareness programme on girls' education, drives against child marriage, health awareness programmes, Swach Bharat Abhiyan, Fit India Campaign, awareness against water-borne diseases, sensitizing programme on tobacco use, save water drive, sensitizing programs on Covid-19 and others. It has also adopted a nearby village, Hatiduba, under Baneswar Gram Panchayet of Cooch Behar II block and conducted several awareness programmes at the village.

The Women Development Cell and Kanyashree Club of the college are also involved in social outreach activities in the neighbouring areas.

Extension initiatives come in a variety of shapes and sizes, one-day events in the adopted village, awareness rallies, study tours, and cleanliness campaigns. The college's career counselling unit has also been doing an excellent job of advising students on numerous career options. Even during the COVID-19 pandemic, the students took part in numerous online activities to raise awareness of the disease's transmission and prevention.

Infrastructure and Learning Resources

The College has suitable physical infrastructure for teaching and learning activities. It has 3.3 acres of campus area including 1300 square meters of the construction area. Surrounded by a walled compound, a large area of the college is used for various outdoor games and sports activities including cricket/football play-field. To ensure the safety and security of its students and stakeholders, the college has installed 31 high-resolution CCTV cameras. It has ten well-structured classrooms, with adequate seating capacity, electricity, and ventilation. One well-equipped seminar hall is dedicated to ICT-enabled facilities. Five classrooms dedicated to different departments are equipped with projectors and whiteboards. The college has a portable projector. A laboratory of Geography is available for learning activities through experiments. The college has a gymnasium for the students of the college. One computer lab is also existed with twenty computers along with one server and all have LAN facilities. The total number of computers in the college is thirty-three, out of these twenty-one computers are allotted to the computer lab. The college has a big playground and badminton and volleyball courts. The college has also a mini garden and greenhouse. The college owns one photocopy machine, eight printers, and one amplifier set. The College library has about 6,000 books on various topics and subjects. The books are issued to the students, faculty members, and staff. The library is equipped with Library Management System. The college library functions as a learning resource centre and emphasizes digital library and e-resources including DLMS software KOHA, OPAC, remote access, and a reprographics facility. The per-day usage of the library by the students and teaching and non-teaching staff of the college is monitored using the software and the data has been recorded in a register also. For the upkeep and use of its physical, academic, and support facilities, including its laboratory, library, sports facilities, computer labs, and classes, the college adheres to a standard operating procedure. For optimal utility, the college administration implemented a strong mechanism for infrastructure augmentation, routine maintenance, and periodic replacement. The development of the infrastructure is supported by routine money allocation and oversight.

Student Support and Progression

The college has made use of every mechanism available to support and assist students. Since the 2020–21 academic year, the college has offered free education (Freeship) to one percent of students belonging to the low-income group. More than fifty percent of the students of the college receive scholarships from the central and state governments. The application and documentation are coordinated by the nodal officer for scholarships. For capacity building and skills enhancement programmes like soft skills, communication skills, campus placement training, and recruitment, the college has recruited a coordinator of students' welfare. To help students get ready for competitive exams, the college operates a coaching facility. The college runs a programme for additional skill acquisition. The college has active anti-ragging and sexual harassment prevention cells and in all the institutional activities, the representations of female students, stakeholders, and employees are ensured. The Grievance Redressal Cell, which adheres to the grievance redressal policy, and all statutory regulating bodies' regulations are put into effect by the college. The Career Counselling and Placement Cell regularly holds various training sessions for corporate careers. The college regularly arranges "Student Exchange Programmes" that give opportunities for the students of the college to attend lectures in other colleges. The college also provides the industrial exposure to its students by making them aware of tea

cultivation and the methods of tea processing through visits to tea-plantation areas. It also conducts add-on courses on computer awareness, mobile repair, and beverage preparation. Achievement awards were given to college students for their athletic prowess and performance in games and sports. College union elections are held in accordance with the regulations and instructions of the Department of Higher Education, The Government of West Bengal, and the affiliating university in order to encourage democratic principles among students. At the end of each month, the best student awards are declared. The college has a non-registered alumni association that supports the college in various capacities.

Governance, Leadership and Management

The college was initially established by local educationalists and social workers and later it was taken over by the government under the West Bengal Universities and Colleges (Administration and Regulation) Act, 2017, is now a Govt. aided institute run by the governing body. The institution seeks to enhance rural, socially, and economically underprivileged populations. The institution emphasizes academic and professional excellence, quality learning and experiential learning, human values and the spirit of service, career, and life skill training, a passion for society, and a love for the nation.

The college's governing body has the authority to design and carry out various projects. The college adopted decentralization and participatory management approaches in all activities. Stakeholder input and comments are used to shape strategic and long-term strategies. Important decisions are made by the Teacher-in-Charge in cooperation with HODs, the college council, tutors, mentors, and student representatives. Departments are given operational autonomy in order to progress toward decentralization. All curricular and extracurricular activities include stakeholder engagement.

The principal is at the helm of the institution, and he implements the decisions and policies of the institution. The institution has decentralized its academic and administrative activities by constituting different committees and involving them in a participatory manner.

The employees can avail of different types of leaves, duty leaves to attend conferences. The college has effective welfare measures like the GPF and gratuities for teaching and non-teaching staff. For teachers, the college has a provident fund and medical leave.

The college has an internal quality assurance cell (IQAC). It aids in improving internal teaching quality, learning infrastructure, and student motivation. The IQAC operates in a well-defined and democratic manner. IQAC properly analyses all feedback, which is shared with the principal, HODs, and faculty members. The performance of faculties is assessed by an appraisal system, as laid down by the state government. Areas for improvement for teachers are sorted out through students' feedback. Promotion rules for non-teaching staff are in accordance with state government rules. E-college solutions are used in administration, finance, accounting, and student admission. The external auditing is done by state government agencies.

Institutional Values and Best Practices

The projects and events which are conducted for the students and stakeholders of the college serve as a reflection of the institutional values. The college regularly arranges gender equity promotion programmes by implementing a curriculum with subjects like gender sensitization, human values, and others. The college has taken measures to guarantee the security and protection of female students. The college provides

CCTV Surveillance, a free counselling facility, and common rooms to its students. Programmes like tree plantations have been observed to accomplish the green initiatives of the college. A greenhouse is also created on the college campus. Eco-friendly measures are employed to manage solid, liquid, and electronic wastes. The college campus boasts a natural rainwater harvesting system. The institution adopts various facilities for alternative energy resources, and energy-saving measures such as substantial usage of LED lights and solar energy have been implemented on the college campus. In order to foster unity and patriotism the college observes National and International days such as Independence Day, Republic Day, National Yoga Day, National Youth Day, World Environment Day, International Women's Day, Birthday of Rabindranath Tagore, and the Birthday of Netaji Subhash Chandra Bose. The students of the college regularly participate in community service projects. To raise awareness of various societal ills, students and teachers in the neighbouring villages of the college hold one-day camps. The college strives to support each student's overall growth. The college is considerate of the requirements of the differently-abled people (Divyangjan) and meets their needs by offering amenities like wheelchairs, ramps, and wheelchair-accessible restrooms on the college campus. The college makes an effort to interact with and support the neighbourhood through programmes for Hatiduba's growth as the adopted village, an extension programme, and the engagement of teachers in various outreach activities as resource people. The Institution adheres to the two best practices. These are "Month wise Best Student Award to encourage Healthy Competition among Students" and "Environmental Awareness". The college also conducts physical fitness classes in the afternoon of every weekday for the aspirants of police, military and para-military forces including students and the youths of its neighbouring areas.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	BANESWAR SARATHIBALA MAHAVIDYALAYA
Address	Vill. - Hatiduba, P.O. - Hatiduba, Baneswar, Dist. - Cooch Behar
City	Cooch Behar
State	West Bengal
Pin	736133
Website	www.bsm.ac.in

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal(in-charge)	Narendra Nath Ray	03582-291710	9733174428	-	bsmahavidyalaya2009@gmail.com
IQAC / CIQA coordinator	Pinak Sankar Bhattacharya	-7351848874	8437160299	-	pinaksankar@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
West Bengal	Cooch Behar Panchanan Barma University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	02-07-2020	View Document
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	Vill. - Hatiduba, P.O. - Hatiduba, Baneswar, Dist. - Cooch Behar	Rural	3.3	13354.6

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,English Hons	36	Higher Secondary	English	55	26
UG	BA,History Hons	36	Higher Secondary	English + Bengali	45	15
UG	BA,Education Hons	36	Higher Secondary	English + Bengali	60	38
UG	BA,General	36	Higher Secondary	English + Bengali	700	216
UG	BA,Bengali Hons	36	Higher Secondary	Bengali	60	18

Position Details of Faculty & Staff in the College

	Teaching Faculty											
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				1				25			
Recruited	0	0	0	0	1	0	0	1	14	9	0	23
Yet to Recruit	1				0				2			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				11
Recruited	6	1	0	7
Yet to Recruit				4
Sanctioned by the Management/Society or Other Authorized Bodies				8
Recruited	6	2	0	8
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	1	0	0	3	0	0	4
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	11	8	0	19
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	208	0	0	0	208
	Female	165	0	0	0	165
	Others	0	0	0	0	0
Certificate / Awareness	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	100	126	117	86
	Female	90	76	64	89
	Others	0	0	0	0
ST	Male	1	2	0	1
	Female	2	0	1	1
	Others	0	0	0	0
OBC	Male	44	51	40	46
	Female	43	36	41	38
	Others	0	0	0	0
General	Male	227	163	185	234
	Female	197	170	178	164
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		704	624	626	659

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	The institution has a permanent affiliation with the Coochbehar Panchanan Barma University. As an affiliated college, it has to impart education within the curricular framework of the syllabus prescribed by the university. Within the syllabus, an effort is made to inculcate a multidisciplinary approach along with the traditional method of classroom teaching. The departments of the institution conduct poster presentations inviting students and faculty members from other departments, inviting feedback and academic queries from them. Additionally, a number of departments invite faculty members from other departments to deliver lectures on their areas of specialization. Besides this, the syllabus includes

	Environmental Studies as a compulsory subject which ensures that the students have a thorough and practical knowledge of the world they live in. Specific classes are also allotted for value-based studies, meditation, yoga, national integrity, and unity.
2. Academic bank of credits (ABC):	Presently our institution is awaiting guidelines from the State Government's Education Department regarding the implementation of National Education Policy 2020 in West Bengal. We are hoping to introduce the Academic Bank of Credits in near future. However, keeping in mind the need to upgrade the institution's academic output to the standard deemed fit by National Education Policy 2020, the institution has taken a number of initiatives to ensure that the groundwork for upgrading the institution is realized.
3. Skill development:	Making an attempt to nourish skill-based learning, the institution has initiated establishing a computer lab with the intent to conduct hands-on training for the students, familiarizing them with the basics of computer operation with the aim of preparing the students for digital learning, use of ICT, etc. The students are also encouraged to enhance their communication skills. Priority is given to soft skills like interpersonal skills, communication skills, time management, listening skills, problem-solving, leadership, and empathy amongst others. These are necessary for the students later in life to pursue careers related to humanities like educational, administrative, and communication sectors.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	The faculty members of the institution mostly follow the bilingual mode in teaching with the use of English and Bengali, while delivering classroom lectures. References drawn from Indian Culture, History, Art, Tradition, and Society are widely given during classroom lectures to make the students understand and adequately aware of who they are. There is an add-on course titled "Rajbanshi Samaj O Sanskriti", conducted by the Department of Bengali intricately analyzes the status and situation of Rajbanshi Women. The topics discussed in the add-on course namely, "Rajbanshi Samajer Arthanitite Narir Bhumika" (Role of Women in Economic Persuasions of Rajbanshi Society), Lokosahitya o Sanskritite Rajbanshi Nari: Ekti Bishleshanatmak

	Adhyayan" (Depiction of Rajbanshi Woman in Folk Literature and Culture: An Analysis) and "Lokoshilpe Rajbanshi Nari: Ekti Bishlesani Path" (Representation of Rajbanshi Woman in Folk Art: An Analysis) exquisitely delineates the coveted position of women in Rajbanshi Community. This course gives the students an idea of Indian folk culture. The Department of English also organized an add-on course on "Introduction of Sanskrit Language and Literature ." This add-on course provided students, with a basic knowledge of the Sanskrit Language and Literature. Basically, this course focused on the basic grammar of Sanskrit such as savdarupa, Dhaturupa, sandhi, and others, and two great Sanskrit texts the Ramayana and Panchatantra. Besides the classroom method, the institution also supplements the knowledge base of the students through online classes and online presentations. The college has adequate facilities for Information and Communication Technology with dedicated classes for the same.
5. Focus on Outcome based education (OBE):	Our institution is presently following the CBCS curricula of the Coochbehar Panchanan Barma University. Each department of our college is conducting classes and practicals (in case of courses with scope for conducting practical sessions) with the aim of generating practical skills in the learners. The institution also conducts yearly Career Counselling Programmes by inviting experts from different fields related to Careers in the Humanities sector in its effort to focus on outcome-based education. In these workshops, students get first-hand knowledge of what they can expect after their graduation from the institution.
6. Distance education/online education:	During the height of the COVID-19 pandemic when there was a nationwide Lockdown of all academic institutions, our institution imparted classes using the Online mode which ensured that the students did not lose their hours of study. As and when required, the institution uses the online mode along with the conventional classroom method. Since the institution is a regular mode educational institution, we do not follow the distance education mode. However, in the future, the institution will be ready to implement the distance education mode according to the requirement of the university with which the institution is affiliated.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes, the ELC has been set up from 12/09/2018 in the College.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	The student Co-ordinate and Co-ordinating faculty members of ELC were appointed by the college Authority. The club is functional since 2018 under the inspection of the College Authority. The ELC members have been encouraging students' participation in various issues regarding elections, rights, the democratic system, and the electoral process. The ELC in Baneswar Sarathibala Mahavidyalaya has both the faculty member as Nodal Officer and the student's representative as the active members. The Electoral literacy club in the college is actively engaged in the awareness programme of the 'Right to vote 'among the students and the faculty members.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	The Electoral Literacy Club of Baneswar Sarathibala Mahavidyalaya has been working actively under the guidance of faculty co-ordinator Miss Probha Bhowmik from the day of its formation. The club has organized various cultural programmes like quiz competitions, painting, slogan writing, etc. The ELC has conducted an essay writing competition to keep the students aware and updated regarding the electoral system and voting rights.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	The Electoral Literacy club encouraged the students to participate in national voters' Day.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	The Electoral Literacy club of Baneswar Sarathibala Mahavidyalaya has organized various activities and is aware of their electoral right and ask questions about their electoral rights. The club aims for helping students to understand their voter rights and the value of their votes.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1614	1524	1528	1231	1320

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 86

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
23	26	26	4	4

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
78.81	19.38	18.67	19.35	64.16

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Being an affiliated college, Baneswar Sarathibala Mahavidyalaya follows the curricula designed by the Cooch Behar Panchanan Barma University.

The academic procedures of the college are streamlined with timetables and other supportive administrative tasks prepped well in advance of each teaching session. IQAC in collaboration with the Academic Sub-committee prepares the central routine and annual academic calendar. Topics of the syllabi are distributed among the teachers of the departments in the departmental meetings. The college has evolved an environment appropriate for both advanced meritorious and weak students. Every year, the newly admitted students are assessed and the weak students are identified. The college also conducts remedial classes for the weak students. Continuous Evaluation Process of the students is given special priority. Reports from each department regarding the performance of the students in their Continuous Evaluation and final examinations. For the benefit of the students different departments of the college also organize several 'add on' courses. The college has a well maintained online mechanism of taking feedback from the students.

The students are provided with books, e-books and e-journals through the library. The Physical Education Department of the college takes special initiatives for students interested in games and sports. The college ensures all-round development of the students through various co-curricular activities like NSS, Wall Magazine, Debate Competitions, Cultural Programmes, Departmental Seminars, Group Discussions and Quiz Competitions.

The college organizes various awareness programmes to educate students about the necessity of environmental consciousness and enhance proper skills for ensuring the employability of the students.

For continuous growth, the teachers regularly update their knowledge through active involvement in research work and Faculty Development Programmes. They are also members of various bodies in the university contributing to assessment, evaluation and research work. The faculty members are equipped with ICT tools to make the learning process more attractive to the students.

1.2 Academic Flexibility

1.2.1

Number of Add on /Certificate/Value added programs offered during the last five years

Response: 6

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years

Response: 19.04

1.2.2.1 **Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1099	0	0	275	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Response:

Baneswar Sarathibala Mahavidyalaya stands for its commitment to the development of the people of its surrounding society. The college runs several courses related to Professional Ethics, Gender, Human Values, Environment, and Sustainability to sensitize and make the students aware of the diverse issues of the present world.

As a part of the Under Graduate syllabus of Cooch Behar Panchanan Barma University, the course of Environmental Studies has been given immense importance and the students of all the streams of the UG Programme have to pass the exam of Environmental Studies in their First Year (1st and 2nd semester).

The syllabi of different subjects of the Under Graduate Programme of Cooch Behar Panchanan Barma University incorporate topics related to awareness of gender equality and the ill effects of gender discrimination. In English Honours Programme a course titled Women's Writing (CEH 14) has been introduced. The Add-on course titled "Rajbanshi Samaj O Sanskriti" conducted by the Department of Bengali also intricately analyzes the status and situation of Rajbanshi Women.

Professional Ethics and Human values are also given importance in the Under Graduate syllabus of Cooch Behar Panchanan Barma University which the college has followed as an affiliated institution of it. In BA General Programme, the syllabus of Philosophy has accommodated Value Education as a part of its Skill Enhancement Courses. Course Code SEC 2 of the BA Programme Course in Philosophy is titled Value Education.

The Department of Education facilitates its students to visit special schools and village areas which provide them exposure to the different value systems. As a part of their project, the students of BA (Programme), Department of Bengali make ethnographic films on issues of Gender, Morality, sustainability and issues related to human life. The Department of English organizes various events relating to empowering women through transformative education.

The green campus committee organizes various awareness programmes throughout the year to educate the students about the importance of environmental sustainability.

NSS in collaboration with IQAC organizes various programmes such as, tree plantation, plastic–free campus, Swachha Bharat Abhiyan, Save Water Drive, and Tobacco Awareness Programme. It also spreads awareness of the benefits of using cycles to form a better environmentally sustainable society.

To spread the message of a green world, the NSS Department of the college has also adopted a village as part of the green campus beyond the college campus project.

In 2019 an MOU has been signed between Baneswar Sarathibala Mahavidyalaya and Maa Kamala Beneficiary Committee which provides exposure to the students of the college to observe tea plantation and processing methods in the tea plantation areas of the committee.

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 15.8

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 255

File Description	Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website (Yes or No)

Response: Yes

File Description	Document
Upload supporting document	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 70.85

2.1.1.1 **Number of students admitted year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
704	624	626	659	455

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
920	920	830	830	830

File Description	Document
Institutional data in the prescribed format	[View Document](#)

2.1.2

Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)

Response: 69.53

2.1.2.1 *Number of actual students admitted from the reserved categories year - wise during the last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
280	291	263	262	262

2.1.2.2 **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
414	414	375	375	375

File Description	Document
Institutional data in the prescribed format	[View Document](#)

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 70.17

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools

Response:

In Baneswar Sarathibala Mahavidyalaya, Student Centric Methods, such as experiential learning, participative learning, and problem-solving methodologies are used for enhancing learning experiences. The approach focuses on the following:

· Students are encouraged to take part in peer teaching in each offline and online mode. This is one of the first steps in student-centered learning.

· Extension – Lectures are organized where academicians from the collaborating Colleges are invited to deliver lectures. This permits students to own a broader exposure to other establishments and their teaching methods. Such methods are:

Case Study Analysis and Discussion

This method is a participatory discussion-based way of learning where students gain skills in critical thinking, communication, and group dynamics.

Group Learning Method

Group activities enable students to discover deeper meaning in the content and help in improving their

critical thinking, communication, and decision-making skills.

Project Based Learning

In some of the courses, project work is mandatory. The effective phases of survey, case study implementation, testing and report writing, and industry-based training ensure the required project-based learning among students.

Experimental Learning

The college encourages experimental learning by engaging students in rich practical content of teaching through experimentation, demonstration, visual aids, periodical industrial visits, organizing exhibitions as well as presenting papers.

·   Various Student Centric Methods such as drama are organized by the language departments that bring out hidden skills and break stage nervousness.

·   There are students' wall magazines for each department that bring out the talent and creativity of the students. The students contribute various types of articles, poems, photographs, and memories in them. Various departments like Bengali, English, History, Education, and others additionally encourage students to keep up a division or departmental wall magazines as well.

·   Each department under the guidance of Departmental Heads plans to complete the syllabus of the course as well as take necessary initiatives to develop competitive skills and functional expertise among the students. The Departmental Heads and other faculty members are always in touch with the Teacher's Council Secretary and Principal for the smooth run of the departments. Intra Departmental meetings are regularly held in the departments.

·   Unit Tests and class tests are regularly held in the college. Study tours and social works in the adopted village by NSS are quite common. For continuous evaluation and internal examination, invigilation, answer script evaluation, and internal result publication there is an academic sub-committee headed by the Principal.

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 82.18

2.4.1.1 **Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:**

2021-22	2020-21	2019-20	2018-19	2017-18
28	28	28	9	8

File Description	Document
Upload supporting document	[View Document](#)

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 53.01

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
11	13	12	4	4

File Description	Document
Institutional data in the prescribed format	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Continuous Internal Evaluation System :

In 2017 for newly admitted students in the UG courses CBCS system was implemented in the college and it has been running fruitfully. In addition to University Examinations, various modes of internal evaluation including

1. Class test

2. Occasional homework

3. Oral questions

4. Quizzes

5. Projects

6. Assignments / Tests

7. Outdoor activities

8. More emphasis on participation than achievement

9. Skill-based tests (literary, artistic, thinking, social, emotional) are conducted in college before final (University) exams.

In the case of class tests, the answer scripts are evaluated and discussed with the students in order to rectify their mistakes. The questions of tests are basically composed of a single chapter or total syllabus sometimes. The main purpose of these tests is to improve their day-to-day performance, to judge their knowledge, and make them up to date and prepared for the upcoming semester and final examinations and even all India-based competitive examinations. The most encouraging outcome of these tests is the confidence gained by the students offering each test. Even students with very poor fundamental knowledge showed big improvements after going through a number of tests. Evaluation of fieldwork and projects are evaluated by the teachers of the concerned departments.

Individual student mentoring sessions are conducted. A diagnostic test is arranged for the newly admitted students to get an idea about their background which also helps to identify the advanced and slow learners.

The results of the various assessments of the students are shared with parents and guardians through parent-teacher meetings.

Students found lagging either in attendance, marks, or class performance are counseled in the presence of their guardians in order to identify the root cause of their problems and ways to rectify them.

Extra classes are taken in both theory and practical papers. Students are encouraged in collaborative group work monitored by individual teachers.

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the

institution are stated and displayed on website and attainment of POs and COs are evaluated

Response:

The program outcomes and course outcomes are adopted for all programs offered by the institution in accordance with Cooch Behar Panchanan Barma University guidelines.

Our college has its own website. It shows programmes offered as our college provides: -

B.A. Honours in Bengali, English, History, Education, and B. A. General course.

Learning Outcomes based Curriculum Framework (LOCF) is intended to suit the present-day needs of the student in terms of securing their path toward higher studies or a terminal degree guiding students toward career choices.

The learning objectives are communicated through various means such as college prospectus, the Principal's address to students and parents, Alumni meets, and dissemination in the classroom by concerned staff. These are also prominently featured on college boards, college magazines, and other publications brought during conferences and seminars.

Through various modes and platforms, the college informs its stakeholders, especially students and their parents to opt skill oriented and value-based courses.

Students are made aware of the course-specific outcomes through orientation programmes, classroom discussions, expert lectures, and practical classes.

Teachers of the colleges are also well-communicated about the outcomes.

The college deputes teachers for workshops, seminars, conferences, and FDP to enrich the students with their exposure at the time of teaching in the classes.

Successful alumni students are also invited to interact with both students and teachers at specific events and meetings where they share how their individual course shaped their careers and thus help existing students align better with the specified course outcomes.

2.6.2

Pass percentage of Students during last five years

Response: 71.73

2.6.2.1 **Number of final year students who passed the university examination year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
349	403	444	133	120

2.6.2.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
381	417	686	293	243

File Description	Document
Institutional data in the prescribed format	[View Document]()

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.34

File Description	Document
Upload database of all students on roll	[View Document]()

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 9

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
8	1	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

Baneswar Sarathibala Mahavidyalaya always endeavours to promote the culture of research among the teachers and students. The college has a research sub-committee involving great scholars and researchers from all over the country to assist the teachers of the college in their research work.

The teachers of the college regularly publish their research articles in UGC CARE-listed journals. They also publish books and book chapters. In the last five years, the teachers of the college have published sixteen research articles in UGC CARE-listed journals, six books, and seventeen book chapters.

The college regularly organizes national and departmental seminars and workshops. The college has organized one hundred and twenty-four seminars in the last five years. The College has also published seminar proceedings in the form of a book. Teachers also participate in national and international seminars and workshops throughout the year.

The teachers of the college are involved in writings on different social media platforms and blogs about their research works.

Through its NSS unit, the college is trying to develop its adopted village by implementing a modern organic farming process.

Through the publication of wall magazines and conducting extempore and quiz on various socio-cultural and economical topics, the college encourages micro-level research among the students.

The college in collaboration with several governmental and non-governmental organizations regularly organizes awareness programmes related to the protection of the environment and local flora and fauna. The college organized a cycle rally to create awareness of the ill effect of the use of fossil fuel on January 18, 2020. A snake-bite awareness and snake preservation campaign was organized in collaboration with an NGO, SPORE (Society for Protecting Ophiofauna and Animal Rights) on June 6, 2022.

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 119

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
28	11	24	25	31

File Description	Document
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.17

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1	13	0	1	0

File Description	Document
Institutional data in the prescribed format	View Document

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.45

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
21	6	7	3	2

File Description	Document
Institutional data in the prescribed format	View Document

3.4 Extension Activities

3.4.1

Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Following its mission and vision to uplift the neighbouring society, Baneswar Sarathibala Mahavidyalaya regularly carries out extension activities with the help of its NSS units, students, and staff members.

National Service Scheme (NSS) activities:

The NSS unit of the college was established in the 2017-18 session. The unit trains the students of the college about different activities of social service. In the last five years, the unit has organized different activities in the college and its surrounding areas. Some of the on-campus activities include Awareness Programme on Girls' Education, Drive Against Child's Marriage, Health Awareness Programme,

Swachha Bharat Abhiyan, Awareness on Waterborne Diseases in the Adopted Village, Tobacco Awareness Programme, Tree Plantation Programme, Save Water Drive, Fit India Run, Conquer Covid-19 Campaign by sharing the videos and photos of mask making and proper sanitization process in the social media and various online platforms, Awareness Programme on Safe Drive Save Life and Cycle Rally for Green Environment.

The NSS unit of the college also adopted a village named Hatiduba in Cooch Behar- II block on April 22, 2017. The unit focuses its extension activities on the development of the adopted village and regularly organizes different awareness camps in the village. The adopted village did not have a well-constructed road prior to its adoption and the college took initiative and the road has been constructed by Jila Parishad, Cooch Behar.

Other activities:

At the time of the COVID-19 pandemic, the college as a member of the Beat COVID Campaign, an initiative of Mahatma Gandhi National Council of Rural Education, Hyderabad constituted five student volunteer teams in the areas of Hospital Management, Non-Hospital Management, Support to COVID affected families, Medical Supplies, Psychological support to COVID patients and their family members rendered valuable service.

The Staff and the students of the college make the local people involved in different activities and celebrations like National Environment Day, Inter National Yoga Day, Swachh Bharat Abhiyan, and Saraswati Puja. The college permits the local youth to use its playground for the practice of football and cricket. The Physical Education Department also conducts coaching classes related to physical fitness and expertise in games and sports for the local youth which help them to get jobs in the police, military and paramilitary forces. The college also allows the people of its neighbouring area to use its water body for different purposes.

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Following the order of The Department of Higher Education, The Government of West Bengal, Baneswar Sarathibala Mahavidyalaya create a mechanism of providing Kanyashree Fellowship to all the girl students of the college. To cater to the aspirations of the girl students of the college Kanyashree Club was established in 2018. Since then the club has organized several events for the welfare of the women in the college and its neighbouring community. The club plays a pivotal role in uplifting the downtrodden group of women in its neighbouring area. The members of the club organize sensitization programmes on the ill effects of child marriage, female foeticide, the right to abortion, and the use of sanitary napkins in nearby villages. Kanyashree Club regularly distributes Sanitary Napkins to the female students of the colleges and outside areas. It also takes part in the Swachh Bharat campaign. Thus the club has evolved as a platform to empower the girl student of the college. As a result of these initiatives, the college was awarded third and second prizes in 2019 and 2021 respectively for the best performance in the college

category of Cooch Behar district.

During the time of the COVID-19 pandemic, the students and teaching and non-teaching staff of the college helped the people of the neighbouring area. As a member of the Beat COVID Campaign initiated by Mahatma Gandhi National Council of Rural Education, Department of Higher Education Ministry of Education, Government of India, the college has constituted five student volunteer teams in the areas of Hospital Management, Non-Hospital Management, Support to COVID affected families, Medical Supplies, and Psychological support to COVID patients and their family members, rendered valuable services. For this service, the college has achieved a certificate of recognition from the Mahatma Gandhi National Council of Rural Education, Department of Higher Education, Ministry of Education, Government of India.

3.4.3

Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years

Response: 21

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
6	4	3	4	4

File Description	Document
Institutional data in the prescribed format	[View Document](#)

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 6

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution

Response:

The college has adequate facilities and infrastructure for the teaching and learning process. It has constantly endeavored to provide quality education with personality development and professional training. Ten well-designed classrooms with sufficient seats, electricity, and ventilation are available at the college. One well-equipped seminar hall is dedicated to ICT-enabled facilities. Five classrooms are equipped with projectors and whiteboards. Moreover, the college has a portable projector.

A laboratory of Geography is available for learning activities through experiments. The college has a multi-gymnasium for the students of the Physical Education Department. One computer lab is also existed with twenty computers along with one server and all have LAN facilities. In total, the college has thirty-three computers of which twenty-one are designated for the computer lab. Nine computers are allocated to the college offices, and three computers are located in the library. The college has thirty-one high-resolution CCTV cameras installed to safeguard the safety and security of its students and stakeholders.

The institute has one girls' common room and one boys' common room. The college does have a minimal power backup facility. The college has a principal's chamber, a faculty staff room, and a space for administering exams. The college has one office room and one record room. An inquiry room is also attached to the college's main entrance. The college has adequate space for games like football and cricket as well as facilities for badminton and volleyball. It has a well-marked assembly area The college also boasts a greenhouse and a small garden. There are separate spaces for NSS. The college has a small water body. The college has a well-stocked library with automation facilities.

The campus is Wi-Fi enabled for the benefit of students and teachers. The college subscribes internet connection from BSNL. The speed of the Wi-Fi is 300 MBPS. The college has a photocopy unit that provides services to the students at subsidized rates.

The college canteen serves the students a variety of snacks and hot and cold beverages at a reasonable rate. The canteen premises offers a healthy academic environment for the students to discuss freely various topics and events.

4.1.2

Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)

Response: 24.67

4.1.2.1 Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
22.96	7.16	4.42	7.69	7.20

File Description	Document
Institutional data in the prescribed format	[View Document](#)

4.2 Library as a Learning Resource

4.2.1

Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library

Response:

The library of Baneswar Sarathibala Mahavidyalaya offers resources and encourages the thinking process and creativity of the students and makes the learning process more fruitful. The function of the college library is to provide textbooks, references, periodicals, and research works on various subjects to students, teachers, and researchers. The institution recognizes the importance of the library as a good learning resource. It is updated regularly with the latest books and journals.

At present, the library is partially digitized with KOHA library management software. The library has a fully automated Circulation system with KOHA Library Management Software (LMS). The online public access catalog module of the software allows library database searching by entering preferred terms or related information. The library has started a fully automated circulation process by using barcode technology. The library provides a web-based online catalog (OPAC) to access the database of the library. Students can access the library database from remote locations.

The book lending and return process has been done by using Bar code scanning technology which makes the entire process faster and seamless.

The Library has three computers and internet facilities where the e-resources could be accessed. A good number of staff make use of the vast resources available in the Library.

The Library has the facilities like photocopying, scanning, and printing. The library has good bay guides which help the readers to locate the books and other reading material easily, even without the help of library staff. The books of different genres are arranged subject-wise and an index is pasted on each rack. The files relevant to library and library services are well maintained and labeled for easy access to any of the library staff.

All the new books and journals are kept in the new arrival racks for a period of two weeks or till the arrival of the next lot of new books or journals.

Whenever a new batch of students joins the college, a counseling program is carried out in which details about the library services and doubts of students, if any, are cleared.

The Library Committee consists of the Principal as Chairperson, senior faculty, and the Librarian as Secretary of the committee. The committee also has members from each department for one academic term or more. The Library Committee meets at regular intervals for the selection of books, and other library materials, and suggests ways and means to improve the services.

The faculty members of the committee also play an important role in coordinating the 'Library Orientation' for the newcomers. This enables the Librarian and the library staff to meet student batches and introduce them to easy means of accessing the books on the shelves as well as available online resources. The Library Committee takes the lead in accepting strategic directions for all aspects of the library services and operations. The members of the committee meet regularly to engage with all the issues related to the requirements of the students. The library is maintained by three staff members headed by the Librarian.

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Response:

Baneswar Sarathibala Mahavidyalay has adequate IT facilities for the students and staff to meet the technical demand in this modern competitive world. The college ensures that the students and faculty members are facilitated with high-speed internet connectivity.

The institute has thirty-three desktops and a laptop which are available for the teaching and non-teaching staff of the college. Computers and laptops with internet facilities and licensed software like Windows are provided for teaching and administrative work.

Antivirus has been constantly bought since 2018 to keep the system secured.

To facilitate ICT-enabled teaching, the college has five projectors and three projector stands. The college has also a portable projector. The college facilitates scanners, printers, projectors, and photocopy machines in teaching departments and administrative offices. In general, computing and internet facilities are available to all teachers and students on campus.

Thirty-one CCTV cameras are also being used effectively on the college campus.

The Wi-Fi was updated by BSNL to avail smooth and fast connectivity in the college premises. The

college uses an unlimited BSNL tariff plan.

The passwords on the respective modems for Wi-Fi are made available to the staff and students. In addition to this, the staff room has a separate Wi-Fi with a router and there is a password which is made available only to the staff of the college.

To meet the modern world's demands the teachers used various innovative methods to make the learning process more effective. It includes giving group projects using different platforms like Google Classroom, presentations using MS PowerPoint, and other audio-visual methods.

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 46.11

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 35

File Description	Document
Upload supporting document	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)

Response: 75.3

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
55.8	12.22	14.24	11.66	56.96

File Description	Document
Institutional data in the prescribed format	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years

Response: 74.05

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1329	1263	840	1020	892

File Description	Document
Institutional data in the prescribed format	[View Document](#)

5.1.2

Capacity building and skills enhancement initiatives taken by the institution include the following

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Response: A. All of the above

File Description	Document
Institutional data in the prescribed format	[View Document](#)

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 2.06

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
74	18	57	0	0

File Description	Document
Institutional data in the prescribed format	View Document

5.1.4

The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Upload supporting document	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 5.75

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
43	32	04	04	00

5.2.1.2 **Number of outgoing students year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
349	403	444	128	120

File Description	Document
Institutional data in the prescribed format	[View Document]()

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 66.67

5.2.2.1 *Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
4	0	0	0	0

5.2.2.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
6	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document]()

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University /

state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 7

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
5	0	2	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 8.8

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
10	8	11	9	6

File Description	Document
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Baneswar Sarathibala Mahavidyalaya accommodates a variety of students from different cultures and societies and after completing their studies, they contribute to society as well as the institution in different ways. Outstanding students, academicians, social activists, athletes, and politicians have all graduated from the college, and many of them are still intimately connected to the institution as alumni. The college played a big role in forming the alumni association to support and strengthen the ties among alumni, the community, and the institution.

The Alumni Association of Baneswar Sarathibala Mahavidyalaya was formed on March 21, 2022, but the association has not been registered under the West Bengal Societies Act. Yet this is the crucial component of the college. It acts vibrantly for the development of the college. The management of the college seeks feedback from the students' alumni association, which is then analyzed by the management. Alumni from the college provide fresh ideas to the institution from their observations of various events in the neighbourhood association and the surrounding area. The college adopts new concepts and innovations for the benefit of the college. Students who have passed out of college can register their names in the Alumni Association at any time of the year, either online or offline mode. A reunion programme was organized for May 8, 2022, with the alumni members. Many of them participated in extempore speeches, singing, dancing, etc., and motivated each other.

The Alumni Association advises local people to send their daughters and sons to college for admission. It persuades them to attend classes regularly. It recognizes and appreciates their achievement in different college examinations and recruitment-related competitive examinations. It guides them to follow the rules and regulations of the college.

Baneswar Sarathibala Mahavidyalaya regularly invites its successful alumni to conduct special classes, deliver motivational lectures, and share their experiences to encourage the students.

The Alumni Association actively takes part in every single programme and activity of the college such as sports, cultural programmes, and health awareness camps. The alumni of the college remain present during the celebrations of special days such as Republic Day, International Women's Day, International Environment Day, and the birthday of Panchanan Barma. The association also helps and supports the students in getting various scholarships sanctioned by the state and central government. The Alumni Association regularly donates sanitary napkins, bleaching powder, and iron tablets to the adopted village of the college in collaboration with the NSS Unit.

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance

Response:

The governance of the institution is reflective of effective leadership in tune with the vision and mission of the institution:

- Since its founding in 2009, the college administration has made an effort to create a well-organized administrative structure that performs its duties in a decentralized way through a number of statutory and non-statutory bodies, supervised by the Teacher-in-Charge and the Governing Body at the top.

- In both the academic and administrative sections, IQAC has been crucial in the implementation and execution of quality assurance activities. The college administration has been working on improving the quality of education. As a result, various policies regarding teaching and learning outcomes, and integrating technology into classroom activities have been put into place.

- The active participation of students has been secured in a number of committees, including the Governing Body, Students' Council, NSS, and Cultural Committee, in order to accomplish the institution's goal.

- The institution occasionally offers various social activities which include sports at the district and university levels, programmes for career counseling, social awareness campaigns, and other activities that improve efficiency and coordination among students.

- The active involvement and assistance of teaching and non-teaching staff in maintaining transparency in online admission and examination processes exemplify the efficiency of governance.

- The college administration has taken a vow to assure quality education and to address student demands through feedback and mentorship efforts.

The institution practices decentralization and participative management:

- During the last five years, the President of the Governing Body and the Teacher-in-Charge have led the governance and management of the college.

- The members of the Governing Body and different subcommittees engage in the day-to-day operations of the institution.

- The college operates with 32 subcommittees that attempt to maintain various academic and administrative demands of the college in a decentralized manner to provide the greatest service to students.

- The efforts of the participatory management system can be seen in the democratic approach to governance, as the Teacher-in-Charge and conveners of various subcommittees make choices on policy implementation after meeting with members and stakeholders.

Case study:

- The implementation of the decision to purchase electronic goods be cited as an example of decentralized and participative management–

- The need for the purchase of computers, printers, and surveillance cameras has been raised in the IQAC meeting on 20th November 2017 on the recommendation of the Academic Subcommittee. It was further taken to the Teachers' Council. On the Basis of the resolution taken by IQAC, an Implementation/Purchase Committee was formed.

The Implementation Committee explored all options on the basis of the demo provided by the vendors

and then taken to the finance committee. After the resolution of the Finance Committee, it was taken to the Governing Body on 12.09.2018 (Meeting No16, Res.05). After that it was taken to the College Tender Committee for calling the tender. According to the response of the tender, the work order was issued to, The Computer World, Cooch Behar, West Bengal, 736101, as per norms of the financial transaction.

6.2 Strategy Development and Deployment

6.2.1

The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc

Response:

- The progress of a college depends a lot on how well strategic plans are made and carried out. Most of what the college does is carried out with the help of good strategic plans.
- The academic calendar of the college reflects the strategic plans accepted by IQAC to execute academic activities like regular remedial classes, class tests, extracurricular activities, symposiums, sports and cultural events, magazine publications, and competitions at the beginning of the session.

- When it comes to administrative work, the college makes sure that the strategic plan goes through different subcommittees or bodies before it is put into place. The college has adopted the nearby village of Hatiduba, which is in the district of Cooch Behar. This is part of the institution's mission, and it also helps the college get closer to its vision.
- The whole process of adopting the village includes strategic plans of the following bodies

- IQAC
- Extension Programme Cell
- Governing body/ administrator

- Teachers Council
- Alumni association
- NSS

- The idea to adopt a community was first accepted by the IQAC, and after permission was sought, it was submitted to the Teachers' Council. A village will be chosen as part of the institution's social duty, and the college will collaborate with NSS through the Extension Activity Cell to aid

in its growth. In partnership with IQAC, the Extension Activity Cell visited the hamlet and investigated the viability of the adoption. The team advised that the village be accepted based on the following considerations: The community was near the college, so transportation was not an issue. It was a tiny community with around 600 inhabitants. Despite its proximity to Cooch Behar, the village, inhabited primarily by members of scheduled castes, was underdeveloped and lacked sanitation, potable water, education, healthcare, and jobs. The administrator made favourable resolutions based on the scout team's and IQAC's reports. Under the direction of the Teacher-in-Charge and the Extension Activity Cell, a strategic plan for implementation and adoption was developed in order to bring about beneficial improvements.

- The college applied to the honourable Prodhan of the Baneswar Gram Panchayat for permission to adopt the village and the permission was granted on 22nd April 2017.
- Since then, the college has been engaged in executing various plans for the improvement of the village including works on solving issues of the drinking water, sanitation, educational constraints, and overall environment of the village.

6.2.2

Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: B. Any 3 of the above

File Description	Document
Upload supporting document	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1

The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff

Response:

Comprehensive welfare measures in place for both teaching and non-teaching personnel, including:

- General Provident fund facility is ensured for all staff appointed against the substantive post.
- Festival Bonus is sanctioned for all eligible non-teaching staff.
- Proper disbursement of government welfare schemes to employees
- All staff enjoy leaves as per the Govt. norms

- College administration always tries to ensure timely promotion of all staff
- The college attempts to maintain a good academic and friendly environment at college premises

- The act of formation of Credit Cooperative Society for all staff is underway.

- The teaching and non-teaching staff can enjoy their allotted leaves and they are approved as per their requirements whenever necessary. The female staff is granted maternity and CCL as per the government rules.

- Teachers receive duty leave for academic and faculty development, including participation in Orientation Programmes, Refresher Courses, and other similar activities.
- Leaves are also granted for teaching and non-teaching employees to participate in IQAC's training programmes in teaching techniques, ICT skills, and administrative software (ERP).
- Teachers are motivated to take up research work through participation in seminars, workshops, short-term courses, projects, research articles, and book publications.
- Different recreational and other programmes like Annual Cultural Programme, Teachers Day, Basanta Utsab, and Picnic are arranged for the staff members.

The number of teachers provided with financial support to attend conferences/workshops and towards membership fees of professional bodies year-wise during the last five years:

2017-18	2018-19	2019-20	2020-21	2021-22
0	1	1	0	0

The total number of professional development / administrative training programs organized by the Institution for teaching and non-teaching staff year-wise during the last five years:

2017-18	2018-19	2019-20	2020-21	2021-22
1	1	0	0	2

The total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, and Faculty Development Programs year-wise during the last five years:

2017-18	2018-19	2019-20	2020-21	2021-22
1	0	3	6	2

Performance Appraisal System:

The institution implements the PBAS (Performance-based Appraisal System) for faculty members in accordance with the 2010 UGC regulation (and its two amendments) (6.0.2 clause of the UGC 'Minimum Qualification for Appointment of Teachers and Other Academic Staff in Academic Colleges and Universities-2010'). If the incumbents meet the requirements and give their files to the Director of Public, they will be considered for a promotion.

- The teachers submit appraisal reports in the prescribed format at the end of every year.

- The IQAC team evaluates and inspects all academic activities of the faculty, and only when the members are satisfied does the Coordinator transmit the paperwork to the Teacher-in-Charge, who subsequently forwards the promotion cases to the Governing Body.

- The college administration has developed a feedback system via which students evaluate the performance of their instructors.
- The academic and non-academic performances of teachers are recorded in a diary system that is kept on a daily basis.

- There is no provision for PBAS for non-teaching personnel; however, they are eligible for straight promotion in their specific sector after at least 10 years of service.

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 2.41

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	1	0	1

File Description	Document
Institutional data in the prescribed format	[View Document](#)

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

Response: 92.59

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
40	36	36	13	0

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
16	9	9	9	9

File Description	Document
Institutional data in the prescribed format	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The institution conducts internal and external financial audits regularly:

Each financial year, the institution performs both internal and external audits. The internal audit of Baneswar Sarathibala Mahavidyalaya, as approved by the governing body, is conducted with the aid of the accounting division and under the supervision of the bursar, accountant, and head clerk. The last internal audit has been conducted till the 2018–2019 financial year.

All the financial details are minutely studied by the auditors and recommendations are provided. The college takes special care to implement the recommendation from the next financial year.

 The external/statutory auditor is appointed by the Department of Higher Education, Government of West

Bengal. The external audit has been completed up to the financial year 2019-2020.

Institutional strategies for mobilization of funds and the optimal utilization of resources:

- The College adopts a transparent method for the best mobilization of finances and utilization of resources.
- First of all requirements for any type of goods and services arise from a related person and cell/committee. Then the discussion is held in the purchase committee, and after confirmation from the purchase committee, this approval is sent to the finance committee. The finance committee acquires approval from the teacher-in-charge (who is also the chairperson of the finance committee). Then goods or services are purchased. After purchase, the finance committee gets a bill from the goods or service provider. A debit voucher is prepared, containing the name of the supplier, the related ledger name, the narration, the amount in words and numerical digits, and the receiver's signature. This debit voucher is prepared by an accountant, and then it is submitted before the bursar and Teacher-in-Charge, after verifying from the stock register, approval is made by the bursar and principal. Then this debit voucher, including the bill, is sent to the secretary for final approval. After getting the final approval from the secretary, payment is made.
- Other than the Govt. grants, the college has been able to secure funding from, North Bengal Development, Local MLA-LAD, NSS Grant, and State Govt. Grant for equipment and minor renovation of the physical assets.
- Once the funds are approved, the Finance Committee or Tender Committee will work under the direction of the Teacher-in-Charge. Following consultation with the Governing Body, the Governing Body initiates tender procedures as necessary for proper fund utilization.
- The college strictly follows the finance rules of Govt. of West Bengal as well as the finance rule of Govt. of India.
- According to the response of the Tender, the work order is provided and the members of the concerned committee keep a check on the progression of the work at regular intervals.
- The construction of campus boundary walls with the MLA-LAD granted to the college can be cited as an example of optimal utilization of resources and institutional strategies for mobilization.
- The Development Committee, Finance Committee, and Tender Committee, along with the Governing Body, have taken an active role in institutionalizing the developmental strategy during the utilization of the resource.

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

On August 25, 2015, the Internal Quality Assurance Cell (IQAC) was established at Baneswar Sarathibala Mahavidyalaya with the specific goal of directing and evaluating the college's academic and administrative activities. On August 25, 2015, the Governing Body authorized the creation of the IQAC committee to oversee the institution's internal quality. It supports the infrastructure's ongoing improvement, strengthens the competencies of the faculty members, and gives students more control over their own learning processes. It tracks the incremental advancement in the institution's activities while continuously reviewing the teaching-learning process, operational structures and methodologies, and learning outcomes.

The IQAC launches numerous evaluating programmes and tactics to uphold the institution's Overall Quality Management. At regular intervals throughout each semester, quality assurance procedures are reviewed, and infrastructure and faculties are improved. The IQAC maintains the institution's high standards through planning workshops, conferences, and seminars, encouraging faculty members to publish papers, taking part in faculty development programmes, and developing new ideas for the teaching-learning process, among other things.

Improvement of Infrastructures:

IQAC takes care of the improvement of the infrastructure of the college in the following areas:

Upgradation of the College Library and Classrooms

1. Upgradation of the college website.
2. Fully automated College Library.
3. Computer Lab for students.
4. ICT-enabled classrooms.

Academic Activities

1. The Academic Calendar is prepared for the smooth running of the college.
2. Teaching plans are prepared by the faculty members to improve the teaching-learning process.
3. Encourages the faculty members to take part in various workshops, seminars and conferences.
4. Inspires faculty members to participate in Orientation and Refresher Courses from time to time.
5. Educational tours and fieldwork for students are organized.
6. Slow learners are identified by the entry-level tests and accordingly remedial classes are organized.
7. Debates, seminars extempore, group discussions as well as cultural programmes are organized for the students to sharpen their communication and soft skills.

Extracurricular Activities

1. Various extra-curricular activities are planned by different departments for the holistic growth of the students.
2. NSS regularly arranges programmes on community development and service activities.
3. Students are trained for various sports and games like football, badminton, Kabadi, and various athletic events.

Extension Activities

1. The students and the teaching and non-teaching Staff of the college are encouraged to take part in campaigns and activities addressing issues such as child labour, child marriage, children's rights, anti-tobacco, green initiatives, the problems of plastic usage, cleanliness drives, and others.
2. Various activities such as tree plantation and waste management using vermicompost pits are organized
3. Various types of socio-cultural surveys were conducted by the students of the Departments of Bengali and Education in the neighbouring communities

6.5.2

Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality initiatives with other institution(s)/ membership of international networks**
3. **Participation in NIRF**
4. **any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc**

Response: C. Any 2 of the above

File Description	Document
Institutional data in the prescribed format	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years

Response:

Gender equity is one of the major instincts of integrated, intentional leadership and sustainable development in society. Higher education is an important place for cultural, identity, and symbolic control. As higher education provides immediate results to society, gender equity has gained prominence at higher education levels.

In order to achieve gender equity, the college undertakes various programmes and initiatives to uphold the importance of gender equity. In the curriculum, the affiliated university has included some content that stresses gender equity, gender sensitization, social justice, etc.

Baneswar Sarathibala Mahavidyalaya shows gender sensitivity in providing facilities such as:

- Safety and Security of the students by installing CCTV camera
- Regular Counselling of students
- Common Room facilities for boys and girls

Throughout the year the college organizes various talks, lectures, seminars, and workshops on gender equity. The Women Development Cell of the college regularly organizes various events to sensitize students regarding the challenges faced by a girl child in the present society. Every year on 8th March the college observes International Women's Day by organizing seminars and discussions related to the women's empowerment.

The college observes various national and international days such as Independence Day, Republic Day, National Youth Day, National Teachers' Day, National Sports Day, World Environment Day, Women's Day, and others to inform its students about the importance of these days. The college also celebrates the birthdays of great luminaries, such as Birth Day of Netaji Subhash Chandra Bose, Birth Day of Manishi Panchanan Barma, Birth Day of Pandit Ishwar Chandra Vidyasagar, and others by organizing various events to inspire its students. The college celebrates India's Independence Day with much fanfare, usually on a prior working day. All the stakeholders of the college join together in the celebration which commences with the singing of the National Anthem and incorporates various cultural performances carefully curated by the Cultural Sub-committee of the college.

On National Youth Day, the college organizes several motivational events on Swami Vivekananda's life and teachings. Every year on 14th February the college celebrates Thakur Panchanan Barma's birthday to commemorate his contribution to the upliftment of the people of North Bengal. In the college, Teachers' Day is celebrated by organizing numerous programmes to pay homage to the valuable contributions of the teaching community. Birth Day of Pandit Ishwar Chandra Vidyasagar is celebrated

by the Department of Bengali.

Since 2018, the college has been observing 21st June as International Yoga Day by organizing various events acknowledging the transnational role of Yoga in promoting physio-mental health.

The college organizes "Rakhi Bandhan Utsav" as conceived by Rabindranath Tagore to promote brotherhood, protection, and fraternity among stakeholders and the people of neighbouring communities of the college. The institute also celebrates different festivals like Saraswati Puja with the people of the neighbouring communities. It celebrates some regional festivals like *Gachur Bona*, *Bisua,* and *Hal Jatra* to inculcate a sense of respect for their lingo-cultural diversity among the students.

7.1.2

The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Upload supporting document	[View Document](#)

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Response: B. Any 3 of the above

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic diversity and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Baneswar Sarathibala Mahavidyalaya is all-inclusive in its approach, not only to its environment but also to the cultural, communal, and socio-economic environment in which it finds itself. The college is a hub of cultural and social diversity, where students from varied backgrounds harmoniously engage in academic and extracurricular activities. The college has adopted a policy of inclusiveness, accepting students from all communities and not privileging any religion, caste, or class; it functions on the basis of perfect equality and abiding tolerance.

The institute is proactive to provide an inclusive environment to its stakeholders. The college continuously tries to promote a better environment for education, economic upliftment of the needy students; and set communal harmony among all the stakeholders and the people of the neighbouring communities.

The college regularly organizes various cultural programs to celebrate the cultural diversity of India. Students from various regional and cultural backgrounds participate in such programs and exhibit their diverse cultural heritage. These programmes are organized by different departments and the Cultural Sub-committee of the college. Apart from the Annual Cultural Event, the students also conduct cultural and sports events to cater to cultural and linguistic diversity.

A Grievance Cell has been created for the students. The college has an active Anti-ragging Committee to deal with ragging-related issues. Counseling facility for the students has been introduced in the college. The departments of the college have initiated mentoring system for the students to provide guidance to needy students at the micro level. The students are provided scopes for opening their hearts to the teachers (acting as mentors) for any kind of issues related to the study and other non-academic activities. The college has also organized sessions with a professional counselor who helps the students with their needs. Orientation sessions, motivational talks and seminars on Stress, Mind, and Memory Management have been organized along with the screening of documentaries and films by the college authorities.

The various departments of the college conduct seminars, workshops, and outreach programs to promote communal harmony and tolerance. The College adopted one village, Hatiduba, in the Baneswar region to conduct activities for their socio-economic development. The college regularly conducts lectures in this village for increasing the environmental and ethical awareness of the villagers. Institute has also planted various saplings in this village to secure a healthy environment in the future.

The college takes steps in maintaining cleanliness at the college campus. Different mechanisms exist in the college to keep the premise clean. Dustbins are placed at regular intervals to dispose of solid wastes generated every day. The NSS unit keeps the college campus plastic free. The college authority strictly bans the use of plastic tea cups and other things made of plastic in the college canteen. Dry waste products are allowed to decompose. E -wastes like desktops and laptops are kept safely in separate rooms. Steps are being initiated to communicate with E-waste recyclers for safe disposal.

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practice I

Title:

Month-wise Best Student Award to encourage Healthy Competition among Students

Objective of the practice:

- To encourage the students to engage themselves in academic activities throughout the year
- To motivate the students to participate in different cultural and co-curricular activities
- To get motivation from peers by observing their achievements
- To teach the students the way to attain their goals
- To make the students socially and culturally responsible citizens

The Context:

Baneswar Sarathibala Mahavidyalaya always aspires to provide its students exposure to the modern competitive world. As a result, the college had planned to create an ambiance in its premises in which students could be aware of their aim in life and become a part of the healthy competition towards excellence. At the meeting of the Teachers' Council of the college, it was unanimously decided that an appraisal system for the students would be introduced which would motivate them to achieve their goals.

The Practice:

The College has a Selection Committee comprising of Principal/Teacher in charge of the college, all Heads of the Departments, Co-ordinators of IQAC, Academic and Cultural Sub-committees, and the NSS Unit. The Committee through a discussion in a meeting at the end of every academic month announces the name of one Best Student across all departments of the college and the name of the student is highlighted on a board in the college.

In every academic month, following a proper process, the committee identifies the Best Student in the college. In the meeting, the Heads of the Departments submit a few names from their respective departments . After that ,the coordinators of the Academic and Cultural sub committees and NSS Unit of the College express their opinions. After considering all the views shared in the meeting the Principal/Teacher in charge of the college selects the name of a student who excels in all the categories such as attendance, academic and cultural performance, social service, and maintains institutional disciplines in that very month.

Evidence of Success:

After implementing this practice, the college has observed a drastic change in the approach and achievement of the students.

- Subir Pal, a student of the Department of Bengali(2019-20 pass out) who had achieved the recognition of the Best Student of the college quite a few times, subsequently secured first position at the university at the Under Graduate level. In the recent past, he has also cleared WB

State Level Eligibility Test for the recruitment of Assistant Professor.
- Nandita Deb, a student of the Department of Physical Education (2018-19 pass out) who was a member of the State and National Level Women's Hockey Team from 2019 to 2021, was also a frequent achiever of the recognition of the Best Student of the college.
- Susmita Banerjee, a student of the Department of English (2021-22 passout) dropped her first-semester examination in 2019 but she found inspiration from her peers and subsequently promoted her name in the list of the Best Student of the college.

Problems Encountered and Resources Required:

In the process of selecting the Best Student the committee is facing some difficulties since the achievements of the students from diverse departments vary and it is really difficult to identify one.

The college also wants to extend the process of identifying the Best Student on the department level, but due to the constraint of resources, the idea has not been implemented yet.

Best Practice - 2

Title: Environmental Awareness

Objective of the practice:

- To make the students aware of the recent environmental issues such as global warming, soil erosion, water pollution, and others
- To enable the students with the knowledge to cope with environmental hazards
- To make the college campus plastic free and eco-friendly
- To promote renewable resources on the college campus as well as in the society
- To enhance greenery on the college campus through the plantation, and other activities

The Context:

Baneswar Sarathibala Mahavidyalaya has been keen to protect the environment and nurture eco-friendly ambiance in its premises. With the increase of infrastructural development, and the number of vehicles run by fossil fuel, the vehicular emissions of greenhouse gasses are increasing; in this context the use of renewable energy and initiative towards sustainable development is essential.

The Practice:

- The college regularly organizes tree plantation programmes on its campus and distributes saplings to its neighbouring communities and adopted village.
- The college collaborates with different bodies to protect and preserve local flora and fauna specifically an extinct species of tortoise.
- Every Saturday, the college observes fossil-fuel-free vehicle day and encourages its stakeholders to adopt an eco-friendly lifestyle.

- The college has a water body on its campus and it has been used as a natural rainwater reservoir.
- The college with the help of local administration has set up solar light facilities on the college campus.
- The college has also constructed a vermicomposting pit to procure natural fertilizer from biodegradable wastes.
- An Ayurvedic Garden has been constructed on the college campus.
- The college has installed two R. O. water purifiers to provide pure drinking water.
- The college has installed a sanitary napkin vending machine inside the girls' common room.
- Every year, the college observes World Environment Day and through the quiz, debates, procession, skit, and other activities make its students aware of the recent issues of the environment.

Evidence of Success:

- The introduction of the sanitary napkin vending machine in the girls' common room to increase awareness about hygiene. It also trains female students on the way to dispose of waste in an eco-friendly way.
- Items in the canteen are sold in eco-friendly paper or earthen containers.
- The manure generated from the vermicompost pit is used for gardening.
- Students and the people of the neighbouring communities are benefitted from the products of the Ayurvedic Garden of the college.

Problem Encounters and Resources Required:

At present, the college has only three solar streetlights on its campus. The college now initiates to the construction of a solar panel as a source of eco-friendly energy. This initiative needs support from various concerned authorities both financially and technically.

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Baneswar Sarathibala Mahavidyalaya strives to assure and build a comprehensive approach to quality education. The college's vision and mission is to educate and inspire its students to become responsible citizens who can make major contributions to the growth of the nation.

The vision and mission of the college are following:

Vision:

- To become a centre of excellence by promoting independent thought and free expression

- Integration of human values, beliefs, and principles with economic, material, scientific, and cultural resources

- Elimination of social and educational separatism and regional prejudice
- To inculcate values through co-curricular and extension activities like sports, seminars, NSS, and so on.
- To improve learning environments and life support systems for students so they are prepared to handle this digital and dynamic world.

- To promote a green environment and health hygiene through various drives and activities, such as tree planting, the Save Water Drive, the Fit India Run, the Swachh Bharat Abhiyan, a health awareness program, etc.

- To uproot the prevailing attitude of gender bias in society the institution tries to motivate its pupil to be independent enough along with empowering the girls aided by education.

- The institution strives to improve students' ideals, moral and spiritual uprightness, and competitiveness.

Mission:

- To attempt academic excellence.
- Providing infrastructure that can accommodate a variety of academic programmes
- To instill in student's moral principles and responsibilities.
- Encourage pupils to use resources sustainably.
- To promote healthy habits
- To advance towards autonomy.

The institution is committed to providing students with the highest quality educational infrastructure and learning opportunities, as well as fostering critical thinking skills, a global perspective, and respect for fundamental values such as honesty, loyalty, tenacity, and compassion. Admittedly, due to its location on the outskirts and certain financial constraints, the scope of work remains limited. Despite various challenges, the college is working to make a distinctive contribution to society.

Baneswar Sarathibala Mahavidyalaya is situated in the Baneswar Panchayet area of Cooch Behar II Block of Cooch Behar district. The area is populated with people belonging to Schedule Cast and other backward classes. Being a rural college Baneswar Sarathibala Mahavidyalaya always intends to work for the betterment of its neighbouring communities, especially for the downtrodden section in various ways and capacities. For the last five years, the college has been adopting different plans and initiatives to uplift the people of its surroundings. The college regularly conducts afternoon physical ability enhancement training sessions for the students and the youths of its neighbouring areas. It has been observed that the people from the Baneswar Panchayet area and its surroundings aspire for various jobs in Police, Military, and Para-Military forces which need proper physical fitness and skill in athletics. Considering this fact, the Department of Physical Education of the college under the guidance of Mr. Abu Hossain and Mr. Mrinmay Karjee conducts an afternoon class every weekday from 4:30 P.M. to 5:30 P.M. where the youths of neighbouring villages and the students of the college assemble to practice

sprint, middle distance, and long-distance run, high jump, long jump, pull-ups, push-ups, sit-ups, weight training, circuit training, Fartlek training, throwing, shot put, discus and javelin with proper warming up and cooling down exercises such as walking, jogging, slow-run, high knee, back-kick, heel walk, and toe-walk and others. The youths often participate in different sports such as Football, Volley Ball, Kho Kho, Kabaddi, and so on. The training session also incorporates different types of recreational games.

   This initiative of the college is praised highly by the people of its neighbouring communities as it brings a drastic change in the life of the local youth who become accustomed to the proper methods and guidance for physical fitness. Shashanka Roy, Shikha Das, and Sudip Barman are some of the students who received regular training from this college and secured jobs in West Bengal Police. Arjun Paul a regular student of this training class has also been able secure job in Border Security Force. Madhab Roy and Indrajeet Barman who have been serving in Railway Police Force were also groomed in the training session. These are a few examples of success stories where the youth of the locality and students received regular training and got benefited.

Athletic training also has some secondary effects. Involvement in physical activities improves the well-being of people. As a consequence of these training sessions, some village youth who were formerly addicted to alcohol or cigarettes have now recovered completely. Moreover, regular physical activities have enhanced energy and a good mood by reducing tension and worry. Internet addiction among adolescents has become a major social problem. Participation in activities like games and sports has a considerable impact on internet addiction, which can be mediated through self-control. After this training, a number of the college students who had been addicted to the internet, and mobile phones, regained normality and new motivation.

File Description	Document
Appropriate web in the Institutional website	[View Document](#)

5. CONCLUSION

Additional Information :

Baneswar Sarathibala Mahavidyalaya initially started its journey at Baneswar Khabsa High School amid the enormous anticipation and enthusiasm of the people of Baneswar and its neighboring area. The land for the existing campus was donated by Sri Anil Karjee, a benevolent resident of Hatiduba, and as a kind gesture, the college was named after his mother, the late Sarathibala Karjee. Baneswar Sarathibala Mahavidyalaya is in its 13th year of functioning. Despite its rural setting and limited resources, the college has made consistent efforts to become a centre of excellence. In regards to education, the institution has opened honors courses in four major areas: English, Bengali, History, and Education, with plans to expand to other subjects in the days ahead. The institution intends to offer vocational subjects and training courses such as tailoring, sericulture, carpentry, a beautician course, etc. Sustainable development being a pertinent objective, the college has plans to shift to green energy in the near future, and acts such as planting more and more trees every year, rain-water harvesting, etc. have been initiatives in that direction. Besides, the college authorities seek to purchase new land for the construction of hostels and a mini-auditorium. On the whole, Baneswar Sarathibala Mahavidyalaya has been in the process of restructuring itself in accordance with the new educational policy for the purpose of fulfilling the need of the hour.

Concluding Remarks :

Since its inception, Baneswar Sarathibala Mahavidyalaya has encountered various difficulties; however, the challenges have served as training grounds for the institution as it strives toward quality education. At present, all the employees of the institution strongly believe in sincere and dedicated work and are confident in moving forward in the pursuit of excellence. The teachers, staff, and management of the college are dedicated to providing students with an education that will enable them to contribute to the progress of society. Our objective is that students who attend our college go on to work for the development of their individual livelihoods as well as for the nation. Baneswar Sarathibala Mahavidyalaya is an emerging institute that only offers graduate degrees in the humanities and social sciences. The teaching-learning activities and overall academic atmosphere of the college have greatly improved in recent years. Academic activities, infrastructural benefits, discipline, and strict commitment to rules have pushed the college towards distinction. The extension activities carried out by the NCC and its wings, as well as the community services that the institution provides on its own, have earned the college a reputation for its social commitment. The academic and cultural activities by students, such as debates, tutorials, mock teachings, PowerPoint presentations, environmental measures undertaken, and effective governance execution, have resulted in a dynamic teaching-learning engagement. The college team now has a strong sense of purpose and determination to move forward while feeling a sense of belonging because of the learning, activities, and engagement in SSR preparation. The NAAC team's visit, presence, and inspection will further and significantly boost the working spirit of the institute.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.2.1	**Number of Add on /Certificate/Value added programs offered during the last five years** Answer before DVV Verification : 7 Answer After DVV Verification :6
1.3.2	**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)** 1.3.2.1. **Number of students undertaking project work/field work / internships** Answer before DVV Verification : 284 Answer after DVV Verification: 255
3.2.2	*Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years* 3.2.2.1. **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years** Answer before DVV Verification: _(see table below)_

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
3	0	3	1	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
28	11	24	25	31

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

Metric ID	Sub Questions and Answers before and after DVV Verification
3.3.1	*Number of research papers published per teacher in the Journals notified on UGC care list during the last five years* 3.3.1.1. **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years** Answer before DVV Verification: _(see table below)_

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
2	6	7	1	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18

1	13	0	1	0

3.3.2	**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

3.3.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
21	3	6	7	5

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
21	6	7	3	2

Remark : As per the clarification received from HEI, DVV input is recommended.

3.5.1	**Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.**

Answer before DVV Verification : 5
Answer After DVV Verification :6

4.4.1	**Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)**

4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
.20	.08	.50	.28	1.54

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
55.8	12.22	14.24	11.66	56.96

Remark : As per clarification received from HEI, DVV input is recommended.

5.1.2	*Capacity building and skills enhancement initiatives taken by the institution include the following*

1. Soft skills

	2. *Language and communication skills* 3. *Life skills (Yoga, physical fitness, health and hygiene)* 4. *ICT/computing skills* Answer before DVV Verification : A. All of the above Answer After DVV Verification: A. All of the above
5.1.3	**Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years** 5.1.3.1. **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years** Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
51	23	18	57	57

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
74	18	57	0	0

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

5.3.2	**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)** 5.3.2.1. **Number of sports and cultural programs in which students of the Institution participated year wise during last five years** Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
150	8	149	184	155

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
10	8	11	9	6

Remark : As per the revised data and clarification received from HEI, based on that DVV input is recommended.

7.1.3	**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**
	
	   1. **Green audit / Environment audit**
	   2. **Energy audit**

	3. **Clean and green campus initiatives**
	4. **Beyond the campus environmental promotion activities**
	Answer before DVV Verification : C. Any 2 of the above
	Answer After DVV Verification: B. Any 3 of the above

2.Extended Profile Deviations

ID	Extended Questions
1.2	**Number of teaching staff / full time teachers year wise during the last five years** Answer before DVV Verification: <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>24</td><td>27</td><td>27</td><td>4</td><td>4</td></tr></table> Answer After DVV Verification: <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>23</td><td>26</td><td>26</td><td>4</td><td>4</td></tr></table>
2.1	**Expenditure excluding salary component year wise during the last five years (INR in lakhs)** Answer before DVV Verification: <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>55.65</td><td>12.13</td><td>13.74</td><td>11.39</td><td>55.43</td></tr></table> Answer After DVV Verification: <table><tr><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td></tr><tr><td>78.81</td><td>19.38</td><td>18.67</td><td>19.35</td><td>64.16</td></tr></table>