



# BANESWAR SARATHIBALA MAHAVIDYALAYA

## Baneswar, Cooch Behar, 736133

Memo No : BSM-1370/19/08/2023

Date : 19/08/2023

### TENDER NOTICE

Sealed quotations are invited from the competent Persons/Authority/Agency, having experience in running and maintaining canteen of educational institution to run Cheap Canteen for U.G. Students, Teaching and Non-teaching staffs at the campus of Baneswar Sarathibala Mahavidyalaya. The tender paper along with the details of the food items and other terms & conditions can be downloaded from the College Portal <https://bsm.ac.in/> on payment of Rs. 500/- (bank draft drawn in favour of Baneswar Sarathibala Mahavidyalaya, Baneswar CBI branch. Quotations indicating the rate for various items along with necessary documents are to be submitted to the Office of the Principal, Baneswar Sarathibala Mahavidyalaya, Baneswar, Cooch Behar, West Bengal, 736133 by 26.08.2023 within 2.00 P.M.

Principal  
Baneswar Sarathibala Mahavidyalaya

Principal  
Baneswar Sarathibala Mahavidyalaya  
Baneswar, Cooch Behar



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### **Tender Document**

#### **Terms and Conditions of the Tender/ Contract for running Students, Teachers and Staff Canteen.**

1. The tender should be submitted for the Canteen of Students, Teachers and Staffs situated at the campus of Banarshi Sarathibala Mahavidyalaya, Banarshi, Cooch Behar.
2. The tender must be unconditional. The tender form shall accompany documents relating to (a) food license (b) PAN Card (c) Trade license (d) SHG Registration/documents (This documents is applicable for Self Help Group only) to undertake the work. The rate of item shall be submitted in prescribed Tender paper and such rate should be inclusive of all taxes, charges etc.
3. Rs. 500/- (Rupees Five Hundred only) shall be deposited as earnest money by bank draft drawn in favour of Banarshi Sarathibala Mahavidyalaya, payable at CBI, Banarshi Branch along with filled in tender form, failing which the tender paper will be treated as cancelled. The earnest money of the unsuccessful tenderer(s) will be refunded after one month of the opening of tender paper and the same of the successful tenderer will be refunded after the cessation of the contract period.
4. Rs. 250/- (Rupees two hundred fifty only) shall be deposited as cost of the tender form by bank draft payable at Banarshi Sarathibala Mahavidyalaya, payable at CBI, Banarshi Branch failing which the tender paper will be treated as cancelled.
5. The sealed tenders shall be submitted on or before 26.08.2023 on all working days between 11 A.M. to 2.00 P.M. at the Office of the Principal, Banarshi Sarathibala Mahavidyalaya.
6. The tender will be opened on 28.08.2023 at 2.00 PM at the office of Principal, Banarshi Sarathibala Mahavidyalaya in presence of the members of the Canteen Committee. The tenderers may remain present at the time of opening of tenders.
7. The College Authority reserves the right to accept or reject any/ all quotation (s) without assigning any reason and shall not be bound to accept the lowest quotation.
8. The tenure of the contract will be initially for two years. The tenure may be terminated at the discretion of the College authority with one month's notice.
9. The caterer shall abide by the rules framed by the College authority and approved by the competent authority for management and running of the canteen.
10. The standard and quality of food items shall have to be maintained. Penal measures including termination of the contract may be taken against deterioration in the size and quality.
11. The caterer shall arrange for furniture for keeping commodities and also for use of his own men. He will also arrange utensils for cooking, serving etc.



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12. The caterer shall remain responsible for the safe custody and repair of the College property entrusted to him for running the canteen.
13. The caterer will have to pay the following rent per month at the beginning of each month, failing which the College authority may terminate the agreement. Canteen Rent is Rs. 100/- per Month.
14. The College may revise the rates from time to time.
15. The caterer will keep the canteen open from 10 A.M. to 5 P.M. daily on working days. The College reserves the right to modify the timing.
16. The caterer will keep the canteen neat and clean and will do nothing which may cause insanitation in and outside the canteen.
17. No increase in the rates of the food items will be permitted without the approval of the College authority.
18. The caterer shall notify the articles of food stuff along with price thereof as per rate chart and display the same at a suitable place in the canteen.
19. The authority will arrange for the following facilities on rent: - a) Canteen Accommodation.  
b) Electricity (conditionally).
20. The caterer shall provide the staff engaged in the Canteens with Uniforms as will be specified by the College
21. The caterer whose tender will be accepted shall be required to execute a formal agreement within the period as may be stipulated in the acceptance letter.
22. The caterer whose tender will be accepted shall deposit a sum of Rs. 1000/- (Rupees five thousand only) as Security Deposit before the execution of the agreement. The Security Deposit shall not carry any interest.
23. The caterer whose tender will be accepted shall be required to procure and produce necessary licenses before the execution of the agreement. Moreover, in compliance with the G.O. no. ED-586/2018 dated 22.03.2018 issued by the Director of Public Instruction, Education Directorate, Govt. of West Bengal, the selected caterer has to register for license/ registration online through the FLRS portal i.e. <http://foodlicensing.fssai.gov.in/index.aspx>
24. The tender paper shall be submitted in sealed cover bearing dated signature of the tenderer on all pages. The sealed cover should be super-scribed with the name of the canteen for which the tender has been submitted.

*19/08-23*  
Principal

Baneswar Sarathibala Mahavidyalaya

**Principal**  
**Baneswar Sarathibala Mahavidyalaya**  
Baneswar, Cooch Behar



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**Tender Form**

1. Name: \_\_\_\_\_

2. Address for communication:

\_\_\_\_\_

\_\_\_\_\_

3. Details of experience in trade: \_\_\_\_\_  
(to be supported with documents)

4. Details of financial status: \_\_\_\_\_  
(to be supported with documents)

5. Details of Bank Draft for cost of Tender form: -

No \_\_\_\_\_ Dated \_\_\_\_\_ Amount \_\_\_\_\_

6. Details of Bank Draft for earnest money: -

No \_\_\_\_\_ Dated \_\_\_\_\_ Amount \_\_\_\_\_

Signature:

N.B. – The tender form shall be submitted to the Office of the Principal, Banarwar Sarathibala Mahavidyalaya, Banarwar, Cooch Behar within 26.07.2023 upto 2.00 P.M.



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Sl. No.	FOOD ARTICLES	RATE (Inclusive of all taxes)
1.	Meals consisting of fine Rice (150gm), Dal, Mixed vegetable curry, Potato Fry & Curd.	
2.	Egg Curry (2 pieces)	
3.	Fish Curry (75 gm/piece) – Ruhi/Katla/Charapona	
4.	Chicken Curry (100 gm.)	
5.	Mutton Curry (100 gm.)	
6.	Veg. Fried Rice (150 gm.)	
7.	Plain Roti (4 pieces) with Sabji	
8.	Mixed Vegetable Curry (100 gm.) for Roti/ Puri/Paratha	
9.	Paratha (2 pieces) with sabji	
10.	Puri (4 pieces) with sabji	
11.	Masala Dosa (standard size)- per piece	
12.	Egg Mughlai	
13.	Egg Chowmin	
14.	Egg Roll	
15.	Chicken Roll	
16.	Veg Chowmin(200gm)	
17.	Egg Omelette (single)	
18.	Egg Omelette (double)	



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19.	Sweet Curd (100 gm.)	
20.	Butter Toast/ Jam Toast (Bread 4 slices)	
21.	Egg Toast/ French Toast (Bread 4 slices)	
22.	Veg. Tarka (100 gm.)	
23.	Egg Tarka (100 gm.)	
24.	Veg Momo (6 pieces) with soup	
25.	Non veg Momo (6 pieces) with soup	
26.	Tea with Milk	
27.	Tea (Licker)	
28.	Coffee with milk	
29.	Black Coffee	
30.	Chop/Singara	

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Baneswar Sarathibala Mahavidyalaya

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### Maximum Admissible Price

[For U.G. Students, Teachers & Staff Canteen] Items Rate

1. Meals consisting of fine Rice (150gm), Dal, Mixed vegetable curry, Potato Fry & Curd.	Rs. 40/-
2. Egg Curry (2 pieces)	Rs. 20/-
3. Fish Curry (75 gm/piece) – Ruhi/Katla/ Charapona	Rs. 25/-
4. Chicken Curry (100 gm.)	Rs. 25/-
5. Mutton Curry (100 gm.)	Rs. 75/-
6. Veg. Fried Rice (150 gm.)	Rs. 40/-
7. Plain Roti (4 pieces) with Sabji	Rs. 20/-
8. Puri (4 pieces) with Sabji	Rs. 20/-
9. Mixed vegetable curry (100 gm.) for Roti/Puri	Rs. 5/- (per plate)
10. Butter Toast/ Jam Toast (Bread 4 Slices)	Rs. 20/-
11. Masala Dosa (standard size)	Rs. 30/- (per piece)
12. Paratha with Sabji (2 pieces)	Rs. 20/-
13. Veg Tarka (100 gm.)	Rs. 20/-
14. Egg Tarka (100 gm.)	Rs. 30/-
15. Egg Moglai	Rs. 30/-
16. Egg Roll	Rs. 20/-
17. Chicken Roll	Rs. 30/-
18. Veg Momo (6 pieces) with soup	Rs. 20/-
19. Non veg Momo (6 pieces) with soup	Rs. 30/-
20. Egg Chowmin (200 gm.)	Rs. 20/- (per plate)
21. Veg Chowmin(200 gm.)	Rs. 15/- (per plate)
22. Chop/Singara	Rs. 5/- (per piece)
23. Sweet Curd (100 gm.)	Rs. 15/-
24. Tea with Milk (100 ml.)	Rs. 5/-
25. Tea (Licker) (100 ml.)	Rs. 5/-
26. Coffee with milk and sugar (100 ml.)	Rs. 10/-
27. Black Coffee (100 ml.)	Rs. 10/-
28. Egg Toast/ French Toast (Bread 4 Slices)	Rs. 25/-
29. Egg Omlete (Single)	Rs. 10/-
30. Egg Omlete (Double)	Rs. 20/-

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